



Mount Eden Normal

PRIMARY SCHOOL

Te Whare Akoranga o Maungawhau

**GENERAL MEETING OF MOUNT EDEN NORMAL PRIMARY SCHOOL
SCHOOL BOARD - Wednesday 22 September 2021.
Held via Zoom commencing at 7.35 pm.**

PRESENT: Murray Streets, Fleur Longley, Alan Jackson, Josephine Easingwood, Richard Pook, Mathew Gribben, Bradley McMahon and Sandra Jelichich Minute Taker.

Welcome to Maria Matene and attending guests Pip Davidson and Mei Tang.

Murray moved that Maria be granted speaking rights, Alan seconded. Agreed.

1 Administration Matters

Apologies: Annette Quesado and James Powell.

1.1 Adoption of Agenda: Confirmed.

1.2 Confirmation of Minutes 11 August 2021 accepted.

Murray moved the Minutes be accepted. Mathew seconded. Agreed.

1.3 Hours for the Month - forward to Sandra

1.4 Inwards Correspondence:

- NZSTA Materials.
- Auckland Transport.

1.6 Declaration of Conflict of Interest - Nil

2 Matters Arising from Minutes:

2.1 Actions from last meeting reviewed. Some items deferred due to Level 4 restrictions.

- Road Safety message, AT have confirmed support with flyers and a mascot.
- Board succession video. Planning during lockdown level 4, implementing T1, 2022.
- MENPS Matters end of T3, optimistic pitch for T4.
- Strategic Goals and Community Consultation, refer 3.2.

3. General Business

3.1 Principal's Report - As read.

Alan invited questions and comments.

- Scheduled enrolments delayed, due to level 4 restrictions.
- Roll within optimal range and tracking as expected.
- Learning Support Delivery Model, meetings held virtually. Next steps are to work collaboratively on a Learning Support Register, to more accurately capture data on student needs across local schools.

3.2 Community Consultation.

- Two part document, Strategic Goals and Health Consultation.
- Discussion on the best time to distribute.

- Strategic Goals, will form the next 3 years planning. Defer to the new Board in 2022.
- Health Consultation to be distributed early in T4 or when alert levels permit.

4. Reports

4.1 Property - As read

Alan invited questions and comments.

- No significant progress due to level 4 restrictions.
- Joinery replacement, awaiting defect repair and completion.
- Decking, supplementary funding request submitted.
- Roof and weathertightness, roof may need to be repitched.
- Sports canopy concept, waiting on the final extent of earthworks report.

4.2 Finance - As read

Alan invited questions and comments.

- Brief summary on Bank Staffing.
- Expenditure tends to be front loaded.
- Donations and R & M will continue to be monitored in T4.
- Tracking as planned.
- PTA fundraising may be affected by alert level restrictions.

4.3 Communication.

- Murray attended a SLT virtual meeting, and passed on the appreciation of the Board, for the SLT efforts during these challenging times.

5. Self-Review

5.1 Policies review:

- Theft & Fraud Prevention Policy - Alan will contact Annette to clarify the wording for 2.1 and send out separately.
- Self Review Calendar - 4 existing policies and a number of new policies for review. Defer to 2022.

ACTION: Theft and Prevention Policy, Alan will liaise with Annette to clarify wording.

ACTION: Update the Self Review Calendar schedule with new policy development deferred to 2022.

5.2 Meeting Review

- Kept to the strategic goals well.

6. In Committee

Meeting closed: 8.26 pm

Date of next meeting: 27 October 2021

Signed.....

Date.....