



Mount Eden Normal

PRIMARY SCHOOL

Te Whare Akoranga o Maungawhau

GENERAL MEETING OF MOUNT EDEN NORMAL PRIMARY SCHOOL BOARD Wednesday 08 December 2021.

Held in the staff room commencing at 6.05 pm.

PRESENT: Murray Streets, Fleur Longley, Maria Matene, Alan Jackson, Josephine Easingwood, Richard Pook, Bradley McMahon, Annette Quesado, James Powell, Mei Tang and Sandra Jelicich Minute Taker.

Guest: Fleur de Vries-Oska

1 Administration Matters

Apologies: N/A

1.1 Adoption of Agenda: Confirmed.

1.2 Confirmation of Minutes 17 November 2021 accepted.

Murray moved the Minutes be accepted. Josie seconded. Agreed.

1.3 Hours for the Month - forward to Sandra

1.4 Inwards Correspondence:

- In Committee correspondence.
- NZSTA Materials.

1.5 Declaration of Conflict of Interest - Nil

2 Matters Arising from Minutes:

2.1 Actions from last meeting reviewed. All attended to or underway. ●
Awaiting additional information from MOE on mobile ventilation units.

3. General Business

3.1 Principal's Report - As read.

Maria invited questions and comments.

- The Ministry has advised a resetting of timelines for the The New Zealand Curriculum refresh.
- Aotearoa New Zealand's history is already in effect.
- No information available yet on Ministry support funding, following lockdowns.
- Alan presented the 2022 Draft Strategic Plan for discussion.
 - To be submitted to MOE by March 1st, 2022.
 - Focus on Reconnect, Re-engage and Nurture.
 - Clear need for targeted support in 2022.
 - Investment priority, revise early 2022.
 - COVID Protection Framework Plan, guidance varies depending on curriculum related events or non curriculum.
 - Curriculum events are exempt from The Health Order.

ACTION: Board to review as a matter of urgency, the COVID Protection Framework and give feedback to Alan. Alan will include information in the Newsletter. More detailed review prior to the start of next year.

- Highest priority to keep COVID out of school.
- Draft budget and funding.
 - Two fixed term roles, Curriculum Director and SENCO/OLC will enable us to keep class sizes down and target support to where the need is.

4. Reports

4.1 Property - As read

Maria invited questions and comments.

- 3 current projects:
 - Decking and Roof remediation - procurement stage.
 - Decking around trees - approved, subject to contract supply.
 - Sports Canopy - waiting on detailed scope of works and cost, prior to GETS.

4.2 Finance - As read

Maria invited questions and comments.

- The Finance Report includes Sports Canopy projection.
- Discussion on additional investment if we go back to distance learning.
- Review Fixed Asset Register depreciation rates.

Alan moves that the Board accepts the Fixed Asset Register depreciation rates. Maria seconded. Agreed.

4.3 Communication.

- Digital Christmas cards.

ACTION: Fleur will arrange digital Christmas cards.

5. Self-Review

5.1 Policies review: Deferred to 2022

5.2 Meeting review

Strategic goals & review questions

- Kept to the strategic goals well.

Fleur de Vries-Oska left the meeting at 7.16 pm

6. In Committee 7.16 pm

Date of next meeting: Feb 2022

Signed.....

Date.....